

City of Van Meter, Iowa  
City Council Minutes – 1-14-2013

- 1) The Van Meter City Council met for a regular council meeting on Monday, January 14, 2013 at City Hall. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Richard Booge, Kim Sacker, Bob Lacy, Becca Wiederholt, and Adam Coyle.

Also present were, City Engineer Bob Veenstra, City Attorney Erik Fisk, Dennis Carter, Randi Van Rees, Scott Van Syoc, Betty James, Pam Von Rentzel, David Von Rentzel, Darlene Johnson, Police Chief Bill Daggett and City Deputy Clerk Liz Thompson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Coyle. Passed unanimously.
- 3) Introductions were made.
- 4) Council Guidelines were read by Mayor Adams. Motion by Lacy supported by Booge. Passed unanimously.
- 5) Citizen's Hearing. Teresa Kirby – event chairperson addressed the council on behalf of Relay for Life – South Dallas County out of Waukee. This is an event that is open for everyone in the county. The event for 2013 is scheduled for June 8, 2013 from 5 p.m. to 11 p.m. It is a special event to honor survivors and caregivers. The South Dallas County
- 6) Mayor Adams reviewed the consent agenda, and asked for discussion. Deputy City Clerk Liz Thompson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, "A Resolution Adopting the Revised Consent Agenda." which included the following:

- a. Minutes of December 10 and December 17, 2012 council meetings
- b. December Claims list

ACCO	\$ 352.00
TYCO INTERGRATED SECURITY	\$ 102.49
AG SOURCE LABORATORIES	\$ 34.00
AMANDA DURFLINGER	\$ 60.00
AVENET LLC	\$ 240.00
BALDON HARDWARE	\$ 24.00
BOB LACY	\$ 24.86
BOBS AUTO PARTS	\$ 120.90
CARPENTER UNIFORM CO	\$ 622.76
CASEY'S GENERAL STORE	\$ 1,052.64
CENTURY LINK	\$ 326.82
CITY OF DESOTO	\$ 1,500.00
COOK'S ILLUSTRATED	\$ 24.95
CULLIGAN	\$ 42.32
D&K PRODUCTS	\$ 55.41
DALLAS COUNTY NEWS	\$ 145.14
DANKO	\$ 1,780.31
DELTA DENTAL	\$ 239.48

DES MOINES STAMP	\$ 67.00
DOUBLEDAY LARGE PRINT	\$ 220.25
EFTPS	\$ 7,504.37
ELECTRONIC ENGINEERING	\$ 953.04
H D SUPPLY WATERWORKS	\$ 500.00
HEARTLAND COOP	\$ 250.66
IMFOA	\$ 40.00
IOWA ONE CALL	\$ 10.90
IOWA WORKFORCE DEVELOPMENT	\$ 60.62
IPERS	\$ 4,691.62
KONICA MINOLTA	\$ 165.00
LOWE'S	\$ 16.66
MAFFIN OUTDOOR POWER & AUTO	\$ 44.13
MAINSTAY	\$ 438.00
MATHESON TRI GAS INC	\$ 32.90
MES - MIDAM	\$ 98.08
MIDAMERICAN ENERGY	\$ 2,462.79
MODERN MARKETING	\$ 220.96
NEVADA PUBLIC LIBRARY	\$ 7.99
ODE DESIGN	\$ 76.00
OFFICE DEPOT	\$ 198.00
OFFICE OF AUDITOR OF STATE	\$ 9,250.00
OUR IOWA	\$ 18.98
RHODES INC	\$ 667.35
SANDRY FIRE SUPPLY LLC	\$ 517.50
THE HARTFORD	\$ 173.85
TREAS - ST OF IA SALES TX	\$ 1,778.00
TREAS - STATE OF IOWA W/H	\$ 1,477.00
US POSTMASTER	\$ 176.85
VEENSTRA & KIMM INC	\$ 6,647.78
VERIZON WIRELESS	\$ 314.85
VM REC FOUNDATION	\$ 31,511.03
WASTE CONNECTIONS	\$ 5,710.75
WELLMARK	\$ 3,482.49
WELLS FARGO	\$ 45.00
WELLS FARGO CC	\$ 1,863.64
WHITFIELD & EDDY PLC	\$ 1,626.00
***** REPORT TOTAL *****	\$ 90,068.12

c. December Financial Statement/Quarterly Investment Report

Fund	Received	Disbursed
001 GENERAL	\$ 15,458.10	\$ 43,478.64
051 LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ -
053 FD-VEHICLE REPLACEMENT	\$ 8,000.00	\$ -
055 VEHICLE REPLACEMENT-FIRS	\$ 3,000.00	\$ -
056 TECHNOLOGY REPLACEMENT-L	\$ 5,000.00	\$ -

d.	110 ROAD USE TAX	\$ 7,913.66	\$ 18,653.57
	112 EMPLOYEE BENEFITS	\$ 2,153.91	\$ 4,047.94
	119 EMERGENCY FUND	\$ 178.65	\$ -
	121 LOCAL OPTION SALES TAX	\$ 23,094.79	\$ 31,511.03
	125 TIF-CR ESTATE	\$ 1,524.66	\$ 41,207.76
	126 TIF-WH PINES SUBDIVISION	\$ 586.42	\$ 67,592.22
	127 TIF-POLK CO. BANK	\$ 1,382.12	\$ 6,898.37
	180 PARK/REC TRUST FUND	\$ 0.17	\$ -
	182 LIBRARY TRUST FUND	\$ 70.14	\$ 887.29
	183 VM COMMUNITY BETTERMENT	\$ 500.00	\$ 50.00
	200 DEBT SERVICE	\$ 2,119.01	\$ 16,665.00
	205 DEBT SERVICE-WATER	\$ 51,529.69	\$ 3,398.75
	213 DEBT SERVICE-LIFT STATIO	\$ 16,062.53	\$ 1,887.51
	600 WATER	\$ 8,491.97	\$ 13,311.35
	610 SEWER	\$ 9,714.91	\$ 10,025.25
	***** REPORT TOTAL *****	\$ 156,780.74	\$ 259,614.68

Fat Randi's Liquor License

- e. Semi-Annual Mayor/Council Compensation
- f. Resolution #2013-1, "A Resolution Promoting Liz Thompson to City Clerk and approving an annual salary of \$40,000."
- g. Resolution #2013-2, "A Resolution to Transfer Funds."
- h. Annual Staff Appointments:
  - i. City Administrator – Jake Anderson
  - ii. City Clerk – Liz Thompson
  - iii. City Attorney – Erik Fisk, Whitfield & Eddy
  - iv. City Engineer – Bob Veenstra Jr., Veenstra & Kimm
  - v. Public Works Director – Dave Herman
  - vi. Police Chief – William Daggett
  - vii. Fire Chief – Gary Herrick
- i. Council Committee Assignments:
  - i. Mayor Pro Tem. – Wiederholt
  - ii. E911 – Adams
  - iii. EMA – Adams
  - iv. Metro Advisory Council – Sacker
  - v. Economic Development – Adams, Wiederholt, Lacy
  - vi. Parks Transition – Booge
  - vii. Rec Complex Oversight – Sacker
  - viii. Farmers Market - Adams, Wiederholt
  - ix. Community Betterment – Wiederholt, Adams
  - x. Streetscape – Sacker

Motioned by Lacy supported by Wiederholt to adopt Resolution #2013-3, "A Resolution Adopting the Revised Consent Agenda." On roll call the votes were as follows: Lacy – YES; Booge – YES; Sacker – YES; Wiederholt – YES; Coyle – YES; Motion passed and adopted.

- 7) Mayor Adams tabled discussion and action on the proposals for Phase I/II Environmental Site Assessment at 416 West Street.
- 8) Mayor Adams tabled discussion and action on the proposals for asbestos abatement at 416 West St.

- 9) Mayor Adams tabled discussion and action on the proposals for deconstruction and site cleanup at 416 West St.
- 10) Mayor Adams recognized Jeremy Rounds with the Southern Iowa Council of Governments who provides grant writing services to the City of Van Meter. Rounds explained the Derelict Building Deconstruction Grant Application and the process staff has been working through. Mayor Adams asked for a motion to approve the grant application and authorization to sign the final document prior to submittal to the Iowa Department of Natural Resources. Moved by Lacy supported by Coyle. Passed unanimously.
- 11) Mayor Adams asked City Engineer Bob Veenstra Jr. for an explanation of the proposed resolution on the intent to acquire property for sidewalk improvements and authorize acquisition of the necessary property interests from various property owners. Veenstra explained that the under Chapter 6B of the Iowa Code a public hearing is necessary prior to the adoption of a resolution authorizing property acquisition. Mayor Adams opened the public hearing. Darlene Mahan had submitted comments in writing. Pamela and David Von Rentzell expressed concerns about the loss of trees and a fence. Scott VanSyoc discussed drainage issues. There were also concerns about windrowing snow onto the sidewalk. Hearing no further public comment, Mayor Adams closed the public hearing and asked for a motion to adopt Resolution #2013-4 "A resolution on the intent to acquire property for sidewalk improvements and authorize acquisition of the necessary property interests from various property owners for the Safe Routes to School Sidewalk Improvements project by gift, negotiation, or eminent domain. Moved by Lacy supported by Booge. Passed unanimously.
- 12) Mayor Adams explained the second reading of the proposed ordinance amending the Code of Ordinances by amending "Operating Procedures" more specifically, personnel residency requirements. City Attorney Erik Fisk explained a minor change and a typographical error that was included in the packet of meeting materials. Mayor Adams opened the public hearing. Hearing no comment verbally and having received none in writing, Mayor Adams closed the public hearing and asked for a motion to approve the second reading of the proposed ordinance. Moved by Lacy supported by Coyle. Passed unanimously. Lacy moved supported by Coyle to waive the third reading of the proposed ordinance. Passed unanimously. Lacy moved supported by Sacker to approve and adopt the proposed ordinance. Passed unanimously.
- 13) Mayor Adams recognized Police Chief William Daggett for the presentation of the Van Meter Police Department Standard Operating Guidelines. Daggett indicated that the policy document was originally presented to the City Council for review and comment in December, 2012. Having received and incorporated some feedback Daggett was asking for approval of the Standard Operating Guidelines. City Attorney Fisk noted a few items of interest but had no significant concerns. Lacy moved supported by Coyle to approve and adopt the revised Van Meter Police Department Standard Operating Guidelines.

14) Reports:

Mayor Adams led a discussion concerning council compensation. The topic was deferred to a work session.

Councilmember Sacker discussed revisions to the peddlers' ordinance.

Councilmember Lacy discussed issues surrounding the Fire Department.

15) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Sacker supported by Wiederholt. Passed unanimously.

\_\_\_\_\_ Allan B. Adams, Mayor

ATTEST

\_\_\_\_\_ Liz Thompson, City Clerk